



CREATIVE PLANNING

Title: **Outsourced Accounting Manager**

Location: Any Location/Hybrid/Remote

JOB SUMMARY

The **Outsourced Accounting Manager** will play a critical role in overseeing the financial aspects of our clients. This position is ideal for a detail-oriented, analytical, and strategic financial professional with a strong background in accounting. The successful candidate will be responsible for managing client financial records, ensuring compliance with accounting standards and providing financial insights that will help in decision-making. This position will also train, mentor, and manage accounting staff, ensuring the team is highly proficient in accounting practices.

JOB DUTIES

- Reviews and analyzes client financial statements.
- Provides client consulting and strategizing.
- Acts as the client's Outsourced Controller, when applicable.
- Assists sales team in preparing proposals.
- Onboards new clients.
- Strives for an advisor relationship in every client interaction, always seeking opportunities to help clients advance their businesses and reach their goals.
- Be an active participant in business development meetings to build strong relationships and attain new client projects.
- Be a technical resource, sounding board and example for other members of the Outsourced Business Accounting team. This may require formal and informal group training and individualized coaching.
- Support the growth and professional development of yourself and your teammates by participating in company sponsored trainings, CPE courses, internal committees, and mentorship opportunities.
- Be transparent in your decisions, communicate effectively with your team and be a flexible leader to accommodate various management styles.

REQUIRED EXPERIENCE / QUALIFICATIONS

- 6+ years of accounting experience in various industries and at least two years in a managerial capacity
- Bachelor's degree in Accounting
- Ability to work with multiple clients and projects
- Ability to intake complex thoughts, synthesize them into clear, concise language then present with a cohesive narrative
- Experience with QuickBooks Online, Sage Intacct, NetSuite, and Microsoft Office
- PC proficiency, including spreadsheet, word processing and presentation software applications
- In-depth understanding of construction accounting software, job cost accounting, and the nuances of construction financial management; preferred

TECHNICAL SKILLS

- MS Office /Windows experience
- Strong analytical and problem-solving abilities
- Excellent written and verbal communication skills
- Ability to communicate effectively with clients via email and phone

Salary Range: \$100,000 - \$125,000