CREATIVE PLANNING

Title: Technical Project Manager

Location: Overland Park, Kansas

Job Description: **JOB SUMMARY**

The Technical Project Manager is a hands-on delivery lead who owns technology projects from intake to completion. This role introduces and runs a light, practical Scrum and Agile approach across our Product, Data Engineering, Software Engineering, Infrastructure, and Salesforce teams. The focus is accountability and delivery: clear ownership, current status, removed blockers, and deadlines met. We value simple, consistent habits over heavy process and documentation. Reporting to the Director of Project Management, this person partners with each team leader to turn priorities into delivered work.

We do not accept resume submissions from third-party recruiters or staffing agencies. Please contact our recruiting team directly.

JOB DUTIES

- Own technology projects from intake through completion, holding teams accountable to scope, timeline, and quality.
- Introduce and lead a lightweight Scrum and Agile approach, including scrums, sprint planning, and retrospectives, sized to fit each team.
- Partner with each team leader to define scope, timeline, resource allocation, and communication plans.
- Support the planning process by helping sequence and prioritize work against team capacity, ongoing support demands, and security needs.
- Keep project status current in Linear as the single source of truth and report progress and key metrics to leadership.
- Identify and remove blockers quickly and escalate risks and dependencies early.
- Translate business requirements and user stories into work technical teams can execute.
- Communicate technical constraints, trade-offs, and blockers clearly to non-technical stakeholders.
- Work with a Product Owner or team leader to keep priorities clear and expectations managed.
- Coach teams that are new to Agile, building simple habits that stick and improving the approach as teams mature.

REQUIRED QUALIFICATIONS / EXPERIENCE

- Bachelor's degree in Information Systems, Computer Science, Business, or a related field, or equivalent experience
- 4+ years of experience in technical project management, IT project delivery, or technical leadership
- Hands-on experience designing and running Scrum or other Agile practices, including daily scrums and sprint planning
- Working knowledge of the software development life cycle, databases, cloud platforms, and system architecture
- Experience with AI tools such as Claude, ChatGPT, agents, or connectors, including setting up automated workflow
- Ability to drive accountability across teams without direct authority
- Strong interpersonal and communication skills with both technical and non-technical audiences
- Ability to manage multiple projects at once in a fast-paced environment
- Comfort leading change with teams that are new to Agile

PREFERRED QUALIFICATIONS / EXPERIENCE

- Certifications such as PMP, CSM, PMI-ACP, or SAFe
- Experience with Azure, Databricks, SQL, Linear and Salesforce
- Experience in financial services
- Experience supporting AI or data projects